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## **Prevention & Early Intervention Committee Minutes**

**April 27, 2006**  
**9:00am- 12:00pm**

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### **ATTENDEES**

- a) Committee Members: Darlene Prettyman, Mary Hayashi, Jerry Doyle, Andrew Poat, Carmen Diaz, Saul Feldman, Carmela Castellano-Garcia, Gwendolyn Foster, Freddie Hawley, Jonathan Nibbio, Marty Giffin, Leland Johnson, and Jay Mahler
- b) Committee Staff: Jennifer Clancy, Patricia Charles-Heathers, Sergio Aguilar-Gaxiola
- c) DMH Staff: Bev Whitcomb
- d) Public/Guests: Deborah Lee

The meeting was called to order at 9:10 a.m.

### **1. Welcome, Introduction of Staff & Identification of Staff Roles**

Jennifer Clancy welcomed everyone, and announced that David Gray and Sue Villanueva, MHSOAC Consultants, would be sitting in as observers so they could obtain a model of how to work with their committees.

Everyone present introduced themselves.

### **2. Agenda and 3-23-06 Minutes Review**

February minutes reflected that Marty Giffin was present; he asked that his name be removed.

Darlene Prettyman reviewed the meeting agenda.

### **3. OAC Role and Responsibilities in Prevention and Early Intervention Distinguishing OAC & DMH Role and Responsibilities**

Jennifer Clancy expressed that these two could be discussed together since they overlapped. She drew attention to the document "Prevention and Early Intervention Committee Goals, Roles, and Responsibilities, Version 4, updated 4-27-06." The purpose of the document is to distinguish the role of OAC and DMH.

- DMH and OAC have agreed to having weekly staff to staff meetings, as well as having DMH attend OAC Committee Meetings; this will be done to ensure that the two organizations are working together as they move forward on the goals to meet the Prevention and Early Intervention Program.
- This document has not been changed drastically since revised in March; the primary task is for the committee to give feedback to staff about any other changes to the document, finalize it, and put in on the website.
- Jay Mahler voiced his concern that item 1(a) and the document as a whole does not include consumers. He talked about the document distributed by Rollin Ives, dated 12/23/05, and the question it raised regarding collaboration between OAC and DMH.
- Jennifer Clancy acknowledged that the document Jay Mahler referred to was written prior to OAC having any staff, and that since then things have changed. At this point, the agreement between Steve Mayberg and Darrell Steinberg, is that OAC will create the recommended guidelines, and the Prevention and Early Intervention Committee will take a leadership role. Jennifer emphasized the importance of recognizing that DMH will be involved through the attendance of the committee meeting and the weekly meetings, and that the recommended guidelines will have to go out to the Stakeholders in order to ensure a Stakeholders Process before formal approval.
- Bev Whitcomb also acknowledged that the document written by Rollin Ives express preliminary thoughts, and that it was written prior to the Prevention and Early Intervention Program, and her hire.
- Jennifer Clancy clarified the role of the OAC by stating that in the legislature, OAC is responsible for the final approval of all prevention plans, but lots of decisions still need to be made regarding the process.
- Utilizing the perspective of a consumer, Jay Mahler suggested better language for #1, bullet 3, should read "The program shall emphasize strategies to reduce the following negative outcomes that may result from untreated mental illness, and also a 'failed first' mental health system, in a society that does not recognize its spiritual community responsibility to assist persons with mental health issues."
- Mary Hayashi emphasized the need to finalize the Prevention and Early Intervention Committee Goals, Roles, and Responsibilities document. The committee voted to approve the changes suggested by Jay Mahler; moved to approve by Jerry Doyle, and seconded by Fred Hawley.
- It was also noted by Bev Whitcomb that all these meetings are open to the public, including the 2-day in-service. Rules could be laid out accordingly regarding public comments, etc.

**Action Needed:**

- a) Jennifer Clancy to incorporate the approved changes into the document and post to website.

**4. Criteria for Remaining Committee Member Slots (5)**

Mary Hayashi distributed the criteria developed by Patricia Charles-Heathers; 5 slots are available since the Commissioners are not counted as members. Mary

emphasized that this was an opportunity to expand the membership and increase diversity in terms of expertise and background. Several names have been received, open slots will be posted on the website, and the new members will be brought on board prior to the in-service training. Suggested changes/additions to the criteria were as follows:

- Bullet 1; add “and geographically” before diverse communities.
- Add parents and caregivers of children, youth, adults, etc. who are presently in the system.
- The word “stigma” needs to be further defined (what does stigma mean for children?).
- Develop a comprehensive criteria (keeping in mind if one or more members leave).
- Need to thank people for applying; keep people engaged.
- Include at risk populations (eg. formerly ill and incarcerated, from faith-based communities).
- Prevention and Early Intervention should be an example of knowledge area and expertise.
- Resiliency and recovery should be added to the knowledge area and expertise.
- Deadline for accepting application will be two weeks.
- Upon approval of the criteria, it should be posted on the website, and also sent to organizations such as NAMI, UACC, etc.
- Deadlines to be set for accepting applications; new members to be approved and be present at the next meeting

**Action Needed:**

- a) Patricia Charles-Heathers to incorporate the above feedback into the criteria and distribute to committee members for feedback, by Friday, April 28, 2006.

**4. Prevention Committee In-Service Training and Prevention/Early Intervention Summit Planning**

Saul Feldman emphasized that the allocation for Prevention and Early Intervention is extraordinary in many ways, and that this was capturing lots of interest across the country. He laid out the following series that would assist the committee in fulfilling its responsibilities:

Step 1. Design a two-day in-service program for committee members, etc. on prevention. Prior to these meetings, readings, etc. would be prepared

Step 2. Maximize public participation through a series of regional meetings across the state; the major priority is to ensure as broad a participation as possible

Step 3. The committee to formulate the priorities for the next three years

Step 4. Presentation of the recommendation to the Commissioners and public for further input and final decisions

Step 5. Follow up on the impact of the information/efforts. This step was suggested by Sergio Aguilar-Gaxiola

The discussion that followed emphasized:

- The need to differentiate between stigma and discrimination
- Need to cover across the age span; too strong a focus on children
- Life span education for the committee
- The mandates of the initiative, and that the topics are consistent with the intent; we have to address children and youth.

Gwen Foster, suggested a focus on Life Span Issues, Negative Outcomes, and the Systems Needed to be Improved. Sergio Aguilar-Gaxiola, added Level of Intervention.

Saul Feldman emphasized the need to focus on what should we be doing first, and that it was impossible to do all and have an impact. The greatest impact could be on children and youth because of the numerous issues involved. MHSOAC should focus on the most at risk communities, and the strategies should be community driven.

**Action Needed:**

- a) Sergio and Patricia to develop a matrix that indicates the dimensions of children, youth, adults, and older adults, with a focus on Life Span Issues, Negative Outcomes, Systems Needed to be Improved, and Level of Intervention.
- b) Sergio and Patricia to develop the agenda for the in-service training

A conference call will be scheduled in the next two weeks to discuss further.

**5. Miscellaneous Items**

- Darlene Prettyman talked about the pre-meeting discussion that occurred, with the goal of updating committee members on events that occurred since the last committee meeting. The need for the MHSOAC to have a communications person was raised during the discussion.
- Mary Hayashi suggested that the committee develop a values statement.

The meeting adjourned at 11:50 a.m.